

February 27, 2026

Board of Trustees Meeting Minutes

Organization: Patchogue-Medford Library

Meeting Date: February 24, 2026

Time: 5:30 p.m.

Location: Main Library

1. Call to Order

The meeting of the Board of Trustees was called to order at 5:30 p.m.

2. Attendance

2.1 Trustees Present

- Mr. Trabold
- Ms. Kennedy
- Ms. Alicea
- Ms. Ryder

2.2 Trustees Absent

- Ms. Schiller

2.3 Administration and Staff Present

- Danielle Paisley, Director
- Jennifer Bollerman, Assistant Director
- Debbie Bacon, District Clerk

2.4 Guests Present

- Ivan Carrasquillo, TFMG
- Michael Vigliotta, Volz & Vigliotta

3. Presentation

3.1 Generator Project Overview

Ivan Carrasquillo reviewed each line item of the generator proposal with the Board. Mr. Carrasquillo estimates that the budget for the project will not exceed \$950,000.

4. Executive Session

4.1 Motion to Enter Executive Session

On a motion of Ms. Alicea, seconded by Ms. Kennedy, the Board entered Executive Session with Michael Vigliotta to discuss personnel matters.

Vote: Unanimous.

4.2 Motion to Adjourn Executive Session

On a motion of Ms. Ryder, seconded by Ms. Alicea, the Board adjourned Executive Session.

Vote: Unanimous.

5. Consent Agenda

5.1 Motion to Approve Consent Agenda

On a motion of Ms. Kennedy, seconded by Ms. Ryder, the following Consent Agenda items were approved.

Vote: Unanimous.

5.2 Consent Agenda Items Approved

- Minutes of the January 20, 2026 Regular Meeting
- Treasurer's Report
- Financial Report
- Budget Report
- Report of the Library Director (including circulation and patron usage reports)
- Personnel Report
- Bills as Listed

5.2.1 Check Report – January 30, 2026 (January Addendum)

- \$547,128.13 from the General Fund

- \$0.00 from the Capital Fund
- \$25.30 from the Central Library Fund

5.2.2 Check Report – February 11, 2026 (February Warrant)

- \$486,705.20 from the General Fund
- \$0 from the Capital Fund
- \$1,633.80 from the Central Library Fund

6. Resolutions

6.1 Budget

On a motion of Ms. Kennedy, seconded by Ms. Alicea, the following resolution was passed.

Vote: Unanimous.

Resolution:

RESOLVED, that the Board of Trustees hereby approves the proposed operating budget for the fiscal year 2026-2027 for submittal to the voters on April 14, 2026.

7. Director's Report

Director Danielle Paisley discussed:

- Future updates to the main floor of the main library
- Medford branch garden and possible patio installation next summer

- Lightpath firewall upgrade
- Delay of state report due to new software system
- Options for the Free Summer Lunch program typically held at the main library

8. Adjournment

The meeting was adjourned at 7:50 p.m.

Respectfully Submitted



Debbie Bacon

District Clerk

DRAFT