

February 27, 2026

## Board of Trustees Meeting Minutes

**Organization:** Patchogue-Medford Library

**Meeting Date:** February 24, 2026

**Time:** 5:30 p.m.

**Location:** Main Library

### 1. Call to Order

The meeting of the Board of Trustees was called to order at 5:30 p.m.

### 2. Attendance

#### 2.1 Trustees Present

- Mr. Trabold
- Ms. Kennedy
- Ms. Alicea
- Ms. Ryder

#### 2.2 Trustees Absent

- Ms. Schiller

## 2.3 Administration and Staff Present

- Danielle Paisley, Director
- Jennifer Bollerman, Assistant Director
- Debbie Bacon, District Clerk

## 2.4 Guests Present

- Ivan Carrasquillo, TFMG
- Michael Vigliotta, Volz & Vigliotta

## 3. Presentation

### 3.1 Generator Project Overview

Ivan Carrasquillo reviewed each line item of the generator proposal with the Board. Mr. Carrasquillo estimates that the budget for the project will not exceed \$950,000.

## 4. Executive Session

### 4.1 Motion to Enter Executive Session

On a motion of Ms. Alicea, seconded by Ms. Kennedy, the Board entered Executive Session with Michael Vigliotta to discuss personnel matters.

**Vote:** Unanimous.

## 4.2 Motion to Adjourn Executive Session

On a motion of Ms. Ryder, seconded by Ms. Alicea, the Board adjourned Executive Session.

**Vote:** Unanimous.

## 5. Consent Agenda

### 5.1 Motion to Approve Consent Agenda

On a motion of Ms. Kennedy, seconded by Ms. Ryder, the following Consent Agenda items were approved.

**Vote:** Unanimous.

### 5.2 Consent Agenda Items Approved

- Minutes of the January 20, 2026 Regular Meeting
- Treasurer's Report
- Financial Report
- Budget Report
- Report of the Library Director (including circulation and patron usage reports)
- Personnel Report
- Bills as Listed

#### 5.2.1 Check Report – January 30, 2026 (January Addendum)

- \$547,128.13 from the General Fund

- \$0.00 from the Capital Fund
- \$25.30 from the Central Library Fund

#### 5.2.2 Check Report – February 11, 2026 (February Warrant)

- \$486,705.20 from the General Fund
- \$0 from the Capital Fund
- \$1,633.80 from the Central Library Fund

## 6. Resolutions

### 6.1 Budget

On a motion of Ms. Kennedy, seconded by Ms. Alicea, the following resolution was passed.

**Vote:** Unanimous.

**Resolution:**

RESOLVED, that the Board of Trustees hereby approves the proposed operating budget for the fiscal year 2026-2027 for submittal to the voters on April 14, 2026.

## 7. Director's Report

Director Danielle Paisley discussed:

- Future updates to the main floor of the main library
- Medford branch garden and possible patio installation next summer

- Lightpath firewall upgrade
- Delay of state report due to new software system
- Options for the Free Summer Lunch program typically held at the main library

## 8. Adjournment

The meeting was adjourned at 7:50 p.m.

Respectfully Submitted

A handwritten signature in cursive script that reads "Debbie Bacon".

Debbie Bacon

District Clerk