

Patchogue-Medford Library
Board of Trustees
Tuesday, May 19, 2026
5:30 pm

Agenda

- I. Call to Order
- II. Guest: Michael Vigliotta, Volz & Vigliotta
- III. Executive session (personnel)
- IV. Consent Agenda
 - Motion to approve the Minutes of the April 21, 2026 meeting
 - Motion to approve the Treasurer's report
 - Motion to approve the Financial Report
 - Motion to approve the Budget Report
 - Motion to approve the Bills
 - Motion to approve the Report of the Library Director (includes circulation reports, patron usage reports)
 - Motion to approve the Personnel Report
- V. Communications
 - a. Article in the Brookhaven Messenger, sent in by patron
- VI. Old/Unfinished Business
- VII. New Business
 - a. Library Annual Calendar
 - RESOLVED**, that the Board of Trustees of the Patchogue-Medford Library hereby approves the library's annual calendar listing of holiday closures and dates for 2026-2027.
 - b. Landscaping Contract Medford
 - RESOLVED**, that the Board of Trustees of the Patchogue-Medford Library hereby approves the proposal from Leo and Khamila Landscaping, Inc. for one time weeding, mulching and clean up at a cost not to exceed \$2,455.00, along with weekly mowing for the season at a cost not to exceed \$120.00 per mow.
 - c. Mural
 - RESOLVED**, that the Board of Trustees of the Patchogue-Medford Library hereby approves the design and contract of the Mural project for 2026-2027 in conjunction with Patchogue Arts Council.

d. Annual Audit

RESOLVED, that the Board of Trustees of the Patchogue-Medford Library hereby approves the proposal from Baldessari & Coster, LLP to perform the annual audit for the Patchogue Medford Library for a cost not to exceed \$15,250.00.

e. Exterior wall repair

RESOLVED, that the Board of Trustees of the Patchogue-Medford Library hereby approves the proposal from Gatto Plastering to repair the east wall due to an accident at a cost not to exceed \$1,400.00. We expect to be reimbursed by the driver's insurance for this fee.

f. Water Heater Repair—Carnegie

RESOLVED, that the Board of Trustees of the Patchogue-Medford Library hereby approves the proposal from Patera Contracting LLC to replace the water heater and fix plumbing valve issues at a cost not to exceed \$2,100.00.

g. CSDNET

RESOLVED, that the Board of Trustees of the Patchogue-Medford Library hereby approves the quote from CSDNET for sonicwall advanced protection service for one year at a cost not to exceed \$2,286.14.

h. Updated Policies

RESOLVED, that the Board of Trustees of the Patchogue-Medford Library hereby approves the updated Meeting Room Policy and Confidentiality and Law Enforcement Inquiry Policy.

i. Personnel

RESOLVED, that the Board of Trustees of the Patchogue-Medford Library hereby determines to terminate employee A from their position as a probationary Library Assistant, effective May 22,2026.

VIII. Update from Jennifer Bollerman

IX. Update from Lisetty Thomas, Adult Services Department Head

X. Other

XI. Period of Public Comment

XII. Adjournment